

Expressions of Interest are Invited for the Hong Kong Sailing Federation Dinghy Trainer Programme

Deadline for Expression of Interest Application: 16 November 2022
7 Day Trainer Course for Selected Candidates: 9 – 15 January 2023 ***Updated***

Qualified HKSF Dinghy Trainers will be involved in running Instructor and Senior Instructor training; clinics, workshops and also involved in the future development of the Training Scheme as well as the promotion of the sport of sailing in Hong Kong.

Entry Requirements

To be eligible for the Trainer Programme, candidates should be valid and experienced HKSF Senior Instructors, with the ability to teach across all areas of dinghy sailing in a variety of dinghies, including newer high-performance classes. Sailing management experience and have overseen instructors working in their environment is an advantage.

Appointment of Trainers

There is a three-step appointment process for HKSF Trainers:

1. “Expressions of interest” are invited from valid & active Senior Instructors.
This must include:
 - a sailing “resume”
 - a teaching log that shows instructing of HKSF Training Scheme courses
 - details of why the applicant wants to be a trainer
 - and an estimate of time available they may have to contribute
2. Once such expressions of interest have been received, these will be reviewed, and selected candidates will be invited to attend a Trainer “course” scheduled for 9 to 15 January 2023
3. Participants who successfully pass the Trainer Course will be appointed as Trainers by the HKSF with a 5-year tenure*.

*Successful candidates will be recommended for the appointment of HKSF Trainer on a *probationary period* until they have successfully run two Instructor or Senior Instructor training courses within 2 years (normally including a five day course and a two day endorsement or revalidation course). After this the appointment will be reviewed every 5 years.

Trainer Course Details

Date: 9 – 15 January 2023
Time: Full Day from 0930 to 1730
Venue: Hong Kong Sailing Federation Little Palm Beach Sailing Centre
Course Fee: \$6000 per person
Language: English

Enrolment Procedure

Complete the attached Expression of Interest form and return it together with cheque payment and **all necessary documents** to the HKSF Office at Room 1009, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong. Applicants will be informed by email if their application has been successful. Applicants who are not invited to the trainer course will have their cheque returned to them.

Applications with incomplete supporting documents and payment will not be considered.

Application and Training Process

Stage	Dates
Expression of Interest Submitted Applicants to submit application	Before 1800 on 16 November 2022
HKSF Review Applications Short list candidates	
Invitations to Trainer Course Email to be sent to the selected candidates	Before 7 December 2022
Training Course A 7 day training course led by international experts	9 to 15 January 2023

Enrolment deadline: 16 Nov 2022

Enquiry:

Please contact HKSF Office at Tel: 2504 8159, or email: sa@sailing.org.hk

Note: HKSF reserves the right to change or cancel the course.

Hong Kong Sailing Federation
Dinghy Trainer Programme
Expression of Interest



Name: (Mr / Ms / Miss) _____ (English) _____ (中文)

(As shown on HKID or Passport)

Age: _____ HKID/ Passport No: _____

Address: _____

Mobile No: _____ Email address: _____

Emergency Contact No: _____ Emergency Contact Person: _____

HKSF Senior Dinghy Instructor No: _____

Applicant information

All applicants must attach the following with this application in order to be considered:

1. A letter explaining why the applicant wants to be a trainer and an estimate of the time he or she may be able to commit to the role
2. Personal Sailing CV detailing sailing history and achievements
3. A teaching log that shows instructing of HKSF Training Scheme courses
4. Copies of any relevant qualifications (include a copy of each)
5. Valid first aid Certificate and Pleasure Vessel Operator Certificate of Competency
6. Current passport sized photograph

I enclosed herewith cheque payable to "Hong Kong Sailing Federation", for \$6000. Once your place is confirmed by us via email there are no refunds available.

Declaration:

I declare that I can swim for at least 50 meters and do not suffer from any illness that renders me unfit for the above mentioned activity. The Hong Kong Sailing Federation shall not be liable for any injury or death, which I may suffer in this activity if the cause of injury or death is due to my own negligence or inadequacy in health and fitness.

I do not agree to disclose my instructor information at HKSF's website.

Signature of Applicant

Date